

**OFFICE OF THE TRANSPORT COMMISSIONER
J&K GOVERNMENT SRINAGAR**

PUBLIC NOTICE

Registration, as per Motor Vehicles Act and rules framed thereunder is required for every type of vehicle. Form No. 20 has to be filled, which is available at [http.Parivahan.nic.in](http://Parivahan.nic.in), jaktrans.nic.in and also in the offices of RTO/ARTO, located at every District headquarters of J&K. Registration of vehicles involves following process. After filling-in the Form No. 20, one has to attend the Regional Transport Officer / ARTO's in their respective Districts along with the permissible fee prescribed for such vehicles. Fee structure of various types of vehicles is as under:-

| Sr. No. | Type of Vehicle | Registration fee modified as on dec 2016 | Token Tax in Rupees (Pvt. Cars) | Commercial vehicles in Rupees (yearly token tax) | Fitness fee in Rs. |
|---------|-----------------------------------|--|---------------------------------|--|--------------------|
| 01 | Light Motor Vehicle upto 1405 CC | 600/- | 6000/- | - | - |
| 02 | Light Motor Vehicle above 1405 cc | 600/- | 20000/- | - | - |
| 03. | Light Goods Vehicle | 1000/- | - | 3600/- | 600/- |
| 04. | Heavy Goods Vehicle | 1500/- | - | 4400/- | 800/- |
| 05. | Big Passenger Bus | 1500/- | - | 4400/- | 800/- |
| 05. | Maxi Cab | 1000/- | - | 1500/- | 600/- |
| 06 | Maxi Cab | 1000/- | - | 1500/- | 600/- |
| 07. | Mini Bus | 1500/- | - | 2400/- | 600/- |
| 08. | Motor Cycle | 300/- | 4000/- | - | - |
| 09. | Scooter 30/-2400/- | | | | - |

After the purchase of a vehicle, a sale letter is issued by the dealer, thereafter Form No. 20 is to be filled-in by the owner as per the details of the Sale letter with reference to the class of vehicle, manufacturer, Chassis No., Engine No. Type of body, Colour, un-laden weight, Gross Vehicle Weight, detail of insurance and endorsement for hypothecation from banker/financier. The application made in Form No. 20 alongwith the relevant papers viz. (i) Form No. 21,(ii) Form No. 22, (iii) Temporary registration Certificate,(iv) copy of insurance certificate, (v) address proof, pan Card copy or duly filed and signed Form No. 60 (I.T. form) is to be presented before the RTO/ARTO (registering authority). Form (i), (ii), (iii) and (iv) above are to be provided by the dealer at the

time of sale. Registering authority marks the application to the concerned dealing assistant; (Registration Section) who will check the file and relevant documents and the file will be submitted back to RTO/ARTO, who will further mark the file to the Board of Inspection. Board of Inspection, (BOI) will examine the vehicle, on various parameters and will check and trace the chassis No. of the vehicle on Form No. 20, in the personal presence of the purchaser to avoid any difficulty/complicacy. Board of Inspection will provide the services within the same day. BOI will return the file to RTO/ARTO for formal approval. After approval, the registration fee is to be deposited, along with token tax at the specific window in the RTO/ARTO office, against a computerized receipt. The reference no. of the receipt, is noted on the file and then the file goes to the registration clerk, who in turn feeds different items on Vahan Software. Subsequently, the RTO/ARTO allots the registration number. Finally, the print-out is taken and RTO/ARTO puts his signature on the registration certificate (RC) which is delivered to the concerned owner on the specific window.

The vehicle, in question, has to be registered within 30 days, under the provisions of Public Service Guarantee Act – 2011, however, the Registering office, will endeavor to dispense the services, within the shortest possible time period.

In case of any difficulty, the applicants may contact the following officers at the numbers mentioned against each:-

| S.No. | Designated Officer | Landline | Mobile |
|-------|---|------------------------------|------------|
| 1 | Joint Transport Commissioner, J&K | 0194-2481762 | 9419182317 |
| 2 | Regional Transport Officer, Kashmir. | 0194-2486924 0194-2486925 | 9419017791 |
| 3 | Regional Transport Officer, Jammu | 0191-2479802 | 9419170818 |
| 4 | Regional Transport Officer, Kathua | 01922-285145 | 9419194816 |
| 5 | Asstt. Regional Transport Officer, Udhampur | 01992-270760 | 9419161373 |
| 6 | Asstt. Regional Transport Officer, Rajouri | - | 9419172730 |
| 7 | Asstt. Regional Transport Officer, Poonch | - | 7051457744 |
| 8 | Asstt. Regional Transport Officer, Doda | 01996-234789 | 9006109868 |
| 9 | Asstt. Regional Transport Officer, Samba | - | 9419155505 |

| | | | |
|----|--|-------------------------------|------------|
| 10 | Asstt. Regional Transport Officer, Kishtwar | 01995-252183 | 9419154050 |
| 11 | Asstt. Regional Transport Officer, Reasi | - | 9622356030 |
| 12 | Asstt Regional Transport Officer, Ramban | 01998-266653 | 9419197999 |
| 13 | Asstt Regional Transport Officer, leh/Kargil | 01982-256200 01985-234038 | 9419176122 |
| 14 | Asstt Regional Transport Officer, Anantnag | - | 8803972695 |
| 16 | Asstt Regional Transport Officer, Kulgam | - | 9419000342 |
| 17 | Asstt Regional Transport Officer, Pulwama | - | 9419041634 |
| 18 | Asstt Regional Transport Officer, Shopian | - | 9419000342 |
| 19 | Asstt Regional Transport Officer, Ganderbal | 0194- 2416235 0194-2416422 | 9419066215 |
| 20 | Asstt Regional Transport Officer, Budgam | 01951-256555 | 9419009429 |
| 21 | Asstt Regional Transport Officer, Baramulla | 01954-223458 | 9419408131 |
| 22 | Asstt Regional Transport Officer, Kupwara | - | 9419036888 |
| 23 | Asstt Regional Transport Officer, Bandipora | 01957-225325 | 9419376936 |

All the esteemed applicants who purchase the vehicle may ask for the receipt of various expenses etc. incurred by them, from the dealer

Any query can also be sent on E-mail id transportcommissionerjk@gmail.com.

Details are also available at Parivahan.nic.in, jaktrans.nic.in.

(Sanjeev Verma) IAS
Transport Commissioner,
J&K, Srinagar

Dated:- 30. 07.2013

No. TC /JK / 5664-90

Copy of above to:-

01. Secretary to Government, Transport Department, J&K, Srinagar for his kind information.
02. Director, Information Department, Srinagar for wide publicity through print and electronic media
03. All RTO's/ARTO's for information with directions for wide publicity on durable Boards in their offices.
04. M/S _____ with the directions to display the contents of this notice on signboards at conspicuous place in the showroom/sale point