GOVERNMENT OF JAMMU & KASHMIR
OFFICE OF THE TRANSPORT COMMISSIONER, J&K
Jammu
***

NOTICE INVITING TENDER

No: 02 - TC/JK/Acctts of 2021
Dated: 03 /06 /2021

For and on behalf of the Lieutenant Governor of the Union Territory of Jammu & Kashmir, tenders are hereby invited from the Authorized Dealers / Original manufacturers / vendors / Partners for supply of the following licensing material compatible to Zebra ZXP-9 series printers:

S. No	Particulars	Specifications
1)	PVC Cards	30 mil size ISO 7810 Format Type (104523-111) ID1CR-80 size
2)	Ribbons	YMC-K/YMCK-K 4 Panel-625 image/Roll (800012-445/800012-480) (Pat.#. 6,109,801 7,137,000 6,963,351)
3)	Re-Transfer Films	1250 – Single & 625 Dual Sided Cards/Roll (800012-601) (Pat.#. 6,109,801 7,137,000 6,963,351)
4)	Cleaning Kit	105999-801 Cleaning Kit for ZXP-9 series printer

Tentative Quantity of material to be purchased is two lakh PVC cards, four hundred Ribbons & four hundred Re-transfer Films and one hundred fifty number of cleaning kits which is subject to increase/decrease as per the actual requirement received and availability of funds at the disposal.

1. The bidder should have an experience of at least three years of supply of above-mentioned items individually or collectively (for all the aforementioned items) in support of which requisite documentary proof need to be attached with the tender. Interested and eligible bidders may download the Tender document from www.jktenders.gov.in or may download from our official website *www.jaktrans.nic.in*.
2. All the bids must be accompanied with **Bid Security Declaration** to be filled as per Declaration Form forming part of the tender document without which the tender is liable to be rejected. However, bid security in the form of EMD amounting to Rs. 2,00,000/- (Rupees two lacs only) shall have to be submitted by the successful bidder in the shape of **CDR/FDR/Bank Guarante** pledged in favor of the Transport Commissioner, J&K. It shall be noted that no other negotiable document like cheque, Demand draft etc shall be accepted by the department.

3. The intending bidders shall upload the Technical Bid on or before **24/06/2021** up-to 04.00 P.M. A Demand Draft of Rs. 1,000/- shall also be attached with the technical bid which shall be non-refundable.
4. Bids will be opened on **28/06/2021 at 12:30 PM** or any convenient date to be notified separately in the office chamber of the Transport Commissioner, J&K, Chairman, State Level Purchase Committee (SLPC) of Motor Vehicles Department, J&K, Jammu/Srinagar in presence of Bidders or their representatives, who may like to be present.
5. The bidder should be registered with appropriate tax authorities such as Income Tax, Goods & Services Tax (GST) etc., and should submit valid certificates of registration with these Authorities.
6. The bidder has to produce tax clearance certificates from Income Tax Department for the three preceding years.
7. The contract shall remain in force for one year from the date of issuance of contract/ first supply order which can be extendable further up-to six months only with the consent of the undersigned subject to satisfactory delivery and services rendered by the approved supplier or till the time fresh contract is finalized whichever is earlier.
8. The delivery of the supply must be within three weeks from the date of issuance of supply order in favor of the successful bidder and in case of delay in supplying the material without any valid and justified reason to be decided by the HoD or the material supplied is found defective, penalty double the cost of the material shall be imposed on the defaulter.
9. Inspection of material shall be conducted at the level of the Office of the Transport Commissioner by the committee to be constituted for the purpose.
10. All the bidders are advised to go through the Terms and conditions of the Tender document thoroughly which are annexed herewith.

Sd/-
(Pardeep Kumar), KAS
Transport Commissioner, J&K
(Chairman, SLPC, Motor Vehicle Deptt.)

No. TC/JK/Acctts/82-III/2021/95-97
Date: 03 **/06/2021**
Copy to the:-

1. Commissioner Secretary to Govt. Transport Department, J&K, Civil Secretariat, Jammu for favour of information.
2. Director Information, J&K for information with the request that wide publication of the NIT may be given in leading local and national dailies.
3. Sh. Rakesh Gupta, Project Coordinator, NIC, Jammu for uploading the Same on official website of this office i.e www.jaktrans.nic.in

Accounts Officer
Transport Commissioner Office
J&K, Jammu.

Email ID: tptcommissionerjk@gmail.com Tel: 0191-2476091, Fax: 0191-2479914 (Jmu: Nov-April)
Website: www.jaktrans.nic Tel No. 0194-2506686, Fax No. 0194-2506687 (Sgr: May-Oct)

OFFICE OF THE TRANSPORT COMMISSIONER
(CHAIRMAN STATE TRANSPORT AUTHORITY)
J&K, GOVERNMENT, JAMMU

***

Tender for supply of Licensing Material

Schedule of Tender

1. Date of online Publication: 04/06/2021
2. Date of online Document: 04/06/2021

   (***To be downloaded from www.jktenders.gov.in or www.jaktrans.nic.in)***
3. Date of online Bid submission start date: 04/06/2021
4. Date of online Bid submission end date: 24/06/2021
5. Bid Opening Date: 28/06/2021 at 03:00 P.M
6. **Bid Security Declaration** : Rs. 2,00,000/-
7. **EMD to be submitted by the Successful: bidder** Rs. 2,00,000/-

   (in the shape of CDR/FDR or Bank Guarantee only pledged to the Transport Commissioner, J&K by the successful tenderer)

Accounts Officer
Transport commissioner
J&K, Jammu

GENERAL TERMS & CONDITIONS:

1. The bidders should sign each sheet of the bidding document. The Bid must be filled in the bid form provided and annexed herewith, and shall be submitted along with the undertaking/agreement as enclosed at **Annexure-II**.

2. Bidder shall upload the technical bid and deposit the samples of each item in this office before opening date of the tender. The specification and Pat Number shall confirm to the details of the same mentioned in the eNIT.

3. The proof and status of the firm related to the experience of supplying such items to any organization, as is mentioned in the tender form/eNIT shall be uploaded separately or collectively along with the technical bid. Each item must be quoted separately and the relevant documentary proof in support of experience for that item be attached. In case, there is an experience of supplying the said item as a part of a group of items-that should also be attached. The samples shall confirm to the specification and particulars mentioned in the NIT.

4. The hard copies of bids in respect of the successful bidder who is declared as L-1 after opening of financial bids shall be submitted in the office of the Transport Commissioner J&K, Rail Head Complex, Jammu along with original EMD instrument.

5. In case office is closed on the day of opening of tenders owing to any holiday or any other unavoidable circumstances, the same shall be opened on the next working day at the same time and venue.

6. All bidders should upload purchase certificate for satisfactory service for the last 03 years with special reference to the Govt. institutions/Private Organizations.

7. The Competent Authority reserves the right to out rightly reject any tender or any part of the tender or all tenders without assigning any reason thereof and also reserves the right to out rightly reject the bids/ tenders which are incomplete, without assigning any reason therefor.

8. GSTIN No. of the bidder/participating concern shall also be enclosed in the technical bid.

9. The rates shall be inclusive of all taxes applicable in the Union Territory of Jammu and Kashmir.

10. Rates shall have to be quoted separately for each item. Rates must be quoted in Indian Rupees (₹) only - in words and figures both.

11. The price must be quoted item wise and price must be quoted clearly and not in vague terms like "As actual", "Approx." etc. The rates quoted in the bid shall be final with absolutely no scope of any change thereafter, at any stage, either due

to increase of any tax/cess component or introduction of any new tax/duty/levy etc.

12. The items of supply should be strictly in accordance with the specifications, quality mark etc. indicated herein in the eNIT and as per the sample submitted.

13. Quantity of material can be increased or decreased, as per requirement of material and as per availability of the funds during the financial year.

14. Replacement of any defective item(s) of supply shall have to be made without any extra charge and within a period of one week from physical verification report, failing which penalty double the cost of the material shall be imposed.

15. The items should carry a warranty and guarantee period, for at least one year, from the date of supply.

16. The Bidder shall not assign or sublet this contract or any part thereof for supplies to any agency.

17. The accepted rates shall remain in force for one year from the date of issue of contract/first supply order which can be extended further up-to one year only with the consent of the undersigned subject to satisfactory delivery and services rendered by the approved supplier or till the time fresh contract is finalized whichever is earlier.

18. Successful Bidder shall have to execute an agreement in prescribed format, binding the firm to the terms and conditions of tender document.

19. The contract of supply can be repudiated at any time if the supplies are not satisfactory.

20. No conditional tender shall be accepted.

21. The approved supplier shall be deemed to have carefully examined the conditions, specifications, size, make and drawing etc., of the goods to be supplied. If he shall have any doubt as to the meaning of any portion of these conditions or of the specification, drawing etc., he shall before signing the contract, refer to the officer in-charge and get clarifications.

22. If approved Bidder fails and defaults to supply the items within the prescribed period the department shall be at liberty to arrange the supply from the second lowest Bidder, at the risk and cost of the defaulter. The difference shall be recovered from the defaulter. The EMD shall also be forfeited.

23. GST Registration and clearance certificate from the concerned Central and / or GST Authorities shall be attached with the tender.

24. Security deposit shall be accepted in the shape of CDR/FDR/Bank Guarantee from any scheduled National/commercial Bank. However bank Guarantee furnished as Security Deposit has to be valid for at least one year from the date of submission of tender document.

25. The successful bidder shall be required to furnish the security deposit as fixed by the purchasing Department for the due fulfilment of the contract. The contracting authority may allow the amount of earnest money to be treated as part of security deposit and demand only so much security as together with earnest money equals to the total of the required amount.

26. While all efforts have been made to avoid errors in the tender document, the bidders are advised to check the same carefully. No claim on account of errors detected in the tender document shall be entertained.

27. The tenderer shall be responsible for proper packing so as to avoid damage under the normal conditions of transport by sea, rail and road or air and delivery of the material in good condition to the consignee at destination. In the event of any loss damage, breakage or leakage or any shortage, the tenderer shall be liable to make good such loss and shortage found at the checking/inspection of materials by the consignee. No extra cost on such account shall be admissible.

28. All rates quoted must be F.O.R Destination and should include all taxes. In case of local supplies also the rates should include all taxes and no cartage or charges for transportation will be given by the department and the delivery of the goods shall be given at the premises of the Transport Commissioner Office, at Jammu/Srinagar.

29. *Insurance* – (i) The goods shall be delivered at the destination godown in perfect condition. The supplier, if he so desires, may insure the valuable goods against loss by theft, destruction or damage by fire, flood, undue exposure to weather or otherwise viz. war, rebellion etc. The insurance charges will have to be borne by the supplier and this department shall not be required to pay such charges, if incurred.

(ii) No advance payment will be made. Payment shall be due and payable by the Purchasing Officer only when the whole quantity has been delivered and inspected and accepted by the Purchasing Officer and a certificate of having done so is recorded by Purchasing Officer.

30. All legal proceedings, if necessity arises to the department, or by any of the parties (Government or Contractor), shall have to be lodged in the Courts situated in Jammu or Srinagar cities in the Union Territory of Jammu and Kashmir and not elsewhere.

31. Besides, the terms and conditions as laid down above, the supplier shall be bound to the other terms and conditions as might appear in the purchase order.

Accounts Officer
Transport commissioner
J&K, Jammu

Submission of bid

1. Only authorized and approved, manufactures/ Dealers/ Distributors/ Suppliers/ Vendors/ partners having experience should apply. The approved/ authorized, manufacturers/ distributors/ dealers/ suppliers/ vendors/ partners, must fill the tender form/ apply in their own name and are required to enter into an agreement with the Department, if successful.
2. Late and delayed bids shall not be considered and may be returned unopened to the bidder.
3. The tenders shall be filled neatly/legibly in ink only. No additions, overwriting and alterations shall be made in the tender form.
4. The rates shall be F.O.R Transport Commissioner Office, J&K Railhead Complex Jammu/ Old Secretariat Srinagar, to be specified in the supply order inclusive of all the taxes, cess, octroi, toll, entry tax etc. The rates quoted in the Bid shall be final with no scope of enhancement of the rates, at any stage, due to increase of any tax / cess etc or introduction of any new tax /duty/levy etc. However, in case of reduction/deletion of any tax component after finalization of the rate contract in favour of the successful tenderer resulting in decrease of rates, the necessary recovery shall be made from the subsequent bills of the supplier.
5. Full address of the firm with status -whether owned by single proprietor or a partnership of two or more, or a private/public company be given by the Bidder. In each case, authorization letter/copy of attorney should be enclosed with the tender for justifying that the authorized person has signed the tender only, on the name of the company/ firm/ concern. The Attorney/ Agency can fill in the tender in the name of the firm/ company which further is authorizing the attorney/ agency but all the particulars in the bid must be in the name of participating firm/ concern (bidder) etc. which authorizing the attorney/ agency to sign on his behalf.
6. The bid has to be uploaded online by the bidder as per **Annexure-I** containing the Technical aspects. The Technical bid shall contain full information to judge pre-qualification viz
   - **i)** Experience of supply of items, individually or collectively, as mentioned in the N.I.T,
   - **ii)** The Earnest money deposit (EMD);
   - **iii)** Sample of the item(s), carrying Pat Number and other specifications as mentioned in the NIT, shall also be submitted before opening date of tender;
   - **iv)** A duly attested affidavit to the effect that the bidder has not been blacklisted ever;
   - **v)** A certificate or proof to the effect that the bidder is an approved/ authorized dealer/ distributor/ supplier/ manufacturer/ vendor/ Partner, of items as specified in the NIT;

vi) Copy of the **GST/ TIN** No.

vii) Satisfactory service for the last 03 years with special reference to the Govt. institutions and reputed private organizations.

The financial bid shall have to be be uploaded online by the bidder.

7. Payment Conditions.

a) 100% payment shall be made on receipt of the material in full and only after verification by the survey committee & store keeper with regard to the quantity/ specifications of the material in full.

b) Inspection of the material shall be conducted at T.C Office level by the committee constituted for the purpose.

8. Jurisdiction.

In case of any dispute, the decision of the Transport commissioner shall be final.

All legal proceedings, if necessity arises to institute, by any of the parties shall have to be lodged in the Hon'ble Courts situated in Jammu/Srinagar cities of the Union Territory Jammu & Kashmir only.

Note: The Competent Authority also reserves the right to ask for any information, material or document relevant to the bidding process, technical/ financial evaluation of bids etc. If the bidder fails to submit any documents asked for or furnish incomplete document, the Department may reserve the right to reject the Tender.

9. Checklist: -

The bidders are advised to fill in the checklist at **Annexure-III** to confirm that the requisite formalities are attached. However, this checklist is suggested and not exhaustive, the bidders must go through the NIT and terms and conditions to ensure that all the relevant and requisite formalities, documents, material etc. have been attached with the bid.

Accounts Officer
Transport commissioner
J&K, Jammu

Annexure-I

Application Form

(To be filled by the Bidder)

BID FORM

1.	Name and full address of the Bidder including telegraphic Address/ Tele No/ Fax No/email	
2.	Name, Designation & address of the authorized supplier / dealers/ distributor/ manufacturers / vendor/ partner(s) and its telephone number.	
3.	Address and Telephone No of authorized person who may be contacted during the process of the purchase concerned under this document.	
4.	Total value of EMD	
5.	Earnest money Deposited (Reply Yes or No)	
6.	If yes, Number and Date and Name of Issuing bank.	
7.	Validity of Tender	
8.	Whether sample of items quoted submitted as per specifications of NIT. (Reply Yes or No)	
9.	Whether the rates quoted are inclusive of all applicable taxes. (Reply Yes or No)	
10.	If Tender Conditions are accepted in Full (Reply Yes or No)	
11.	Whether copies of all supporting documents are attached/uploaded including copy of GSTIN No.	

Authorized Signatory

ANNEXURE –II

(CONTRACT/AGREEMENT)

Date:
Tender Notice No:

To,

Transport Commissioner & Chairman
State Transport Authority, J&K, Jammu/Srinagar.

Sir,

Having examined the conditions of Tender Documents and specifications of the items, the receipt of which is hereby acknowledged, we, the undersigned offer to supply delivery of the following:-

S.No	Particulars of the item	Specifications of the Item(s)	Remarks, if any

(Please add additional Pages/rows, if required)

The above supply is in conformity with the specifications, terms and Conditions of the supply as per terms and conditions of the NIT for a sum of ₹_____ (Rupees_____) (in words). We undertake that, in case of being successful tenderer, we shall deliver the items/material within the period prescribed as per the terms and conditions of the NIT/Purchase order and hereby abide by all the terms and conditions as laid down in the tender document.

We agree to abide by this tender and it shall remain binding upon us.

We are submitting **Bid Security Declaration** duly filled as per Declaration Form forming part of the tender document for ₹_____ (Rupees _____ only). This bid, together with your written acceptance thereof in your notification of reward shall constitute a tendering contract.

Date: this _____ day of_____, 2021

Signature of Authorized person
With stamp & Full Signature

ANNEXURE-III

CHECK LIST

S.No.	Item	Description	Yes/No	Remarks
1	**Bid Security Declaration** as per Declaration Form			
2	Sample as per the specifications quoted in the NIT			
3	Proof/ Authorization letter that the bidder is an approved manufacturers/ suppliers/ dealers/ vendors/ partner(s)			
4	Supporting documents of experience of each item.			
5	Undertaking to the effect that the bidder has not been black listed ever.			
6	GST No. of the concern participating in the tender.			
7	Satisfactory service for the last 03 years with special reference to the Govt. institutions/Private Organizations.			
8	Income Tax/GST clearance certificates from the competent authority			
9	Average Turnover during preceding three years (necessary certificate to be attached)			
10	Documentary proof in support of the claim for not being black listed by any Government department (on judicial paper of Rs. 100/-)			

Signature with SEAL